

**Newaygo County Mental Health  
Minutes of the Regular Meeting  
December 12, 2024  
10:00 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:00 a.m. on Thursday, December 12, 2024 in the Board Conference Room.

Member Taube opened the meeting with prayer.

**Roll Call**

Members Present: Sarah Boluyt, Kathy Broome, Ken DeLaat, Catherine Kellerman, Bryan Kolk (Zoom), Todd Koopmans, Wayne Mast, Michelle Petz, Tonya Prewitt, Lori Schultz, Helen Taube and Sue Twing

Others Present: Jeff Labun, Chief Operating Officer; Denise Russo-Starback, Director of Clinical Services; Stephanie Morgan and Shannon Woodside, recording secretary

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Broome, supported by Member Koopmans, to amend the agenda to add 9.2.5 Leave of Absence. No discussion; motion carried unanimously.

**Approval of Regular Minutes**

**Motion** by Member Twing, supported by Member Mast, to approve the minutes of the Regular Board meeting of November 14, 2024 as presented. No discussion; motion carried unanimously.

**Presentation**

*Art Wunsch Award* was rescheduled to January 2025 due to the weather.

*MichiCANS*

Stephanie Morgan, Youth and Family Services Associate director and Denise Russo-Starback, Clinical Director presented on MichiCANS. This assessment tool replaced our CAFAS/PECFAS tool that helped determine level of care.

**Directors Update**

Reviewed Director Mills written report.

**Executive Committee**

No meeting scheduled.

**Finance**

Check Register, Cash Statement, Medicaid Revenues and Paid Eligibles were reviewed with inquiries addressed by Jeff Labun, Chief Operating Officer.

Jeff Labun, COO, shared that staff member Rachel Martin is requesting maternity leave, as she has not been employed the one year required for FMLA.

*Leave of Absence*

**Motion** by Member Twing, supported Member Boluyt, to approve up to 12 weeks of maternity leave for Rachel Martin, starting on or around March 17, 2025. Discussion took place; motion carried unanimously.

**Policy Committee**

No meeting scheduled.

**Recipient Rights**

Next meeting is February 10, 2025 at 10:00 a.m.

**Client Advisory Committee (CAC)**

Next meeting is January 23, 2025 at 12:30 p.m. Lunch will be at 12:00 p.m.

**Promotion & Education Committee**

No meeting scheduled.

**Mid-State Health Network (MSHN)**

Members DeLaat and Twing were unable to attend. They did share that the PIHP's have filed a law suit against MDHHS regarding the Internal Service Fund and the Waskul settlement.

**Community Mental Health Association (CMHA)**

Member Kellerman has sent out summaries via email.


**Communications from the Public**

No communication from the public.

**Adjournment**

**Motion** by Member Mast, supported by Member Boluyt, to adjourn the meeting at 11:06 a.m.

No discussion; motion carried unanimously.

  
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Ken DeLaat, Chair  
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Kathy Broome, Secretary